



**CITY OF SAN ANGELO WATER UTILITIES DEPARTMENT**  
**REQUEST FOR TRANSFER OF FINAL BALANCE FROM**  
**UTILITY ACCOUNT TO BE CLOSED TO NEW UTILITY ACCOUNT**

Customer: \_\_\_\_\_

Current Account to be closed:

Account No. \_\_\_\_\_

Address for Service: \_\_\_\_\_

Service Disconnection Date: \_\_\_\_\_

New Account:

Account No. \_\_\_\_\_

Address for Service: \_\_\_\_\_

Service Start Date: \_\_\_\_\_

New Billing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Customer requests that the above described Current Account be closed and a New Account for utility service be opened at the new address prior to finalization of the Current Account.

Customer hereby authorizes transfer of any balance due upon finalization of the Current Account into the New Account, payable as charges for service are payable under the New Account.

The deposit will be transferred from the old account and the customer will be required to pay a \$20 activation fee.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

CUSTOMER:

\_\_\_\_\_

\_\_\_\_\_

*(Print Name)*