



RECORD OF MINUTES

**CITY OF SAN ANGELO, TX
DESIGN AND HISTORIC REVIEW COMMISSION
9:00 a.m., THURSDAY, FEBRUARY 28, 2019
COUNCIL CHAMBERS – McNEASE CONVENTION CENTER
501 RIO CONCHO DRIVE**

PRESENT: Stephen McLaughlin (Chair), Connie Biggerstaff (Vice-Chair), Clay Engdahl, Henry Schmidt, James Thomas, Lisa Wallace

ABSENT:

STAFF: Hillary Bueker, RLA – Senior Planner

I. Call to order; Establishment of quorum

The meeting was called to order at 9:02 AM by Chair McLaughlin. A quorum of five (5) was present.

II. Consent Agenda

- a. Consideration and approval of the January 10, 2019, Design & Historic Review Commission meeting minutes.

Vice-Chair Biggerstaff made a Motion to APPROVE the consent agenda; Commissioner Schmidt seconded the Motion. The Motion passed unanimously, 5-0.

Commissioner Lisa Wallace entered the meeting

III. Regular Agenda

- a. **Consideration and possible action regarding adoption of restated by-laws of the Design and Historic Review Commission.**

The caption was read into the record by Chair McLaughlin before staff began their presentation.

Hillary Bueker, Senior Planner, introduced herself and provided a brief history of the proposed by-law revisions. Mrs. Bueker elaborated on the details for revisions in each article of the by-laws. Mrs. Bueker concluded her presentation asked for the commission to make a recommendation for approval to City Council.

Commissioner Thomas asked for clarification on the redline version and the version without redlines. Mrs. Bueker stated that the redline version was to allow the board a reference to what had been changed but the final version would be the one without the redline markups. Chair McLaughlin asked if City Council had made reference to this board and what the goal of

these changes were. Mrs. Bueker stated she believed this process begin as a way to standardize terms and term limits and the final version looked to consolidate and standardize several regulations such as open meetings rules and conflict of interest for all boards, commissions, and committees. Chair McLaughlin asked for verification that now all boards will have two year terms with a three term limit. Mrs. Bueker stated that was correct. Chair McLaughlin asked if there was a list of current terms and Mrs. Bueker confirmed staff kept of list of terms in the planning office.

Chair McLaughlin opened the meeting for public comment. Seeing no one come forward for public comment, Chair McLaughlin closed public comment.

Commissioner Engdahl made a Motion to APPROVE the adoption of restated by-laws of the Design and Historic Review Commission. Commissioner Thomas seconded the Motion. The Motion passed unanimously, 6-0.

IV. Director's Report

No director's report was given.

V. Announcements

Chair McLaughlin indicated that the next regular meeting of the Design and Historic Review Commission was scheduled to begin on ***Thursday, March 21, 2019, at 10:00 am*** in Council Chambers (South Meeting Room) of the McNease Convention Center at 501 Rio Concho Drive.

VI. Adjournment

Commissioner Thomas made a Motion to adjourn the meeting; Commissioner Engdahl seconded the Motion. The Motion passed unanimously, 6-0. The meeting ended at 9:11 A.M.



Connie Biggerstaff, Vice-Chair Design
& Historic Review Commission