

Minutes from ASAC meeting July 21, 2016

Committee Attendees: Sara Bennett, Faye Doepp, Mo Soupiset, Jenie Wilson

Absent: Dr. Petty

Staff Attendees: Bob Salas, Director of Neighborhood and Family Services
James Flores, Assistant Director of Neighborhood & Family Services

Open Session

- a. **Call to Order:** Ms. Wilson called the meeting to order at 12:00.
- b. **Public Comment:** Ms. Wilson called for public comment on items not on the agenda. James Flores announced and provided details on an adoption event at the shelter to include \$10 adoption costs for long stay animals.

Consent Agenda

- a. **Minutes from Previous Meeting:** Ms. Soupiset moved to approve previous May 19, 2016 minutes. Ms. Bennett seconded. Motion carried.

Regular Agenda

- a. **Discussion and possible action related to monthly shelter numbers:** Mr. Salas provided update on the shelter numbers to include new animals arrived at the shelter, adopted, and euthanized. Mr. Salas highlighted the fact that no adoptable animals were put down for time and space for since April, 2016. Ms. Wilson requested information on the number of owner surrenders which was not available. The information will be provided at future meetings. The floor was opened for public comment on the item. There were no comments.
- b. **Discussion and possible action related to increasing the hours the shelter is open to the public during the work week:** Mr. Flores outlined a recommendation to keep the shelter open an hour later during the week and close on Saturday which will provide citizens more opportunities to take care of business. He also mentioned that Saturday adoptions will continue through the mobile adoption events and staff will be able to take in turn-ins during those mobile events. Motion to approve made by Ms. Doepp, seconded by Ms. Bennett. Motion carried.
- c. **Discussion and possible action related to ASAC Goals & Objectives:** Mr. Salas read the goals & objectives set by the committee during two work sessions. Ms. Wilson gave additional details on the “no kill” shelter goal providing clarifying language as to what a “no kill” shelter means, and also clarified that shelter manning levels would be set by comparison cities who have shown to be successful. Ms. Bennett moved to approve G&O. Seconded by Ms. Doepp. Motion carried.
- d. **Update on Council Action on ASAC Bylaws:** Mr. Salas stated that council approved the ASAC bylaws in June and the bylaws have been posted on the city’s Animal Services website.

Administrative Actions

- a. **Adjournment:** Meeting was adjourned at 12:29 pm.